

FREMONT BOARD OF SELECTMEN**05 MAY 2005****APPROVED 05/12/2005**

Selectmen met on site at 6:00 pm at 431 Sandown Road with Les Hammond at L & P Auto. Present were Selectmen Gene Cordes and Peter Bolduc; and Building Inspector Thom Roy.

Selectmen Cordes and Bolduc returned to the Town Hall at 6:25 pm, where they met Selectman Don Gates; and Town Administrator Heidi Carlson.

Selectmen discussed the site visit at Sandown Road, indicating that Hammond was making good progress on the cleanup issues.

The agenda overall was reviewed.

6:40 pm Kyle Murdock came into the meeting. Selectmen indicated this meeting is in follow-up to last week. Neal Janvrin came into the meeting at 6:43 pm.

Cordes asked Murdock for a written policy about the training reimbursement policy used by the Squad. Murdock said at a minimum it was written into their minutes, and will check to verify. He was asked to provide a copy of that policy or minutes as well as the vehicle use policy. Murdock said the vehicle use issue was just common practice. He said that he would like complaints to go through him, and for the complainant to contact him directly.

There was follow-up discussion about training issues discussed about a year ago regarding privacy and HIPPA matters. Murdock said that there is a lot of training you can do on this subject, and that one of the things they need to do now is buy a locking cabinet for security of some more items in their office.

The Squad has talked about it, and instills this in all new members as well. Murdock said that he feels it is covered during in-house meetings and discussions. There was a lengthy discussion about the different types of training and how the squad trains.

Guerwood Holmes came into the meeting at 7:00 pm.

Murdock said that he had come back to the Board with this matter on a couple of occasions, and felt that it had been adequately addressed.

Janvrin suggested that a manual of policies be distributed to new members, and Murdock said that he had a book, and could simply add this type of information to it.

Cordes then said that there was discussion at the Budget Committee last year about combining the Fire Department and Rescue Squad. Questions have arisen as to the organization of the Rescue Squad as well. The Board is considering a study group to look further into this, to include a member of each department, a couple of citizens, and perhaps a member of the Budget Committee. The Board said that they wanted to make Murdock aware of these thought processes.

Murdock said he was extremely bothered by the thought that people would want to make that statement without talking to the departments to see what either/both detail included. Murdock said his issue was that if a citizen's petition didn't come forward, why would the matter go any further?

Gates inquired how the Squad was formed, and Murdock indicated it was formed by warrant article. He said they had begun this research, but not finished it.

Murdock felt it was a respect issue, and that if both departments were doing their job, than the issue should be left alone. Selectmen explained that it had been requested the Board put it on

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the warrant last year, and the Board was not comfortable doing that without having the background knowledge to make an educated decision about the situation. Murdock said that he would like to see the issues addressed once and for all.

Murdock reported that there were some new people and they were working on training, and getting people oriented to the squad and procedures.

Janvrin said he had no issues to discuss.

Murdock then discussed an emergency response issue with the houses numbered at 378, 380, 382, and 384 Main Street. All of these houses share a driveway and are confused in terms of emergency response.

Murdock and Janvrin left the meeting at 7:10 pm.

Guerwood Holmes then said that he had come to touch base with the Board, having not been in since Town Meeting. Selectmen discussed with him the earlier issues raised by Len & Pat Bono regarding Pulaski Drive. Selectmen have viewed the area with snow, and now that the snow is gone. There are several large boulders placed around the cul-de-sac at the edge of the Bono property, which Holmes indicated the homeowners have put there on several occasions.

Selectmen said they understand it is a huge cul-de-sac, but also understand the Town's right-of-way is 18 feet in that area, and that is needed for snow removal, storage, and proper drainage off the circle.

Selectmen said the Bono's had requested the use of less sand out there, and Holmes indicated there are others who live on the road, and that the Town needs to do what is safe.

Selectmen stated, and Holmes agreed, that the rocks need to be moved from the ROW. Selectmen discussed a draft letter asking them to move them and tell them the Town will move them if not done by a date certain.

There was some discussion about driveway regulations, which came up as part of a complaint received this week from Ken MacLeod of Ken's Hottopping. Carlson copied pertinent statutes and suggested that the Planning Board and Board of Selectmen work together to adopt regulations and a Selectmen's Ordinance that will work together to address and outline driveway policy, procedure, and construction guidelines.

Selectmen asked for Thom Roy's help to pull this together. The regulations need to be organized by the Road Agent in terms of needed regulations, and need input from the Police and Fire Departments as well.

There was discussion about the complaint from Ken's Hottopping. Holmes discussed the situation and what had happened. The matter has been resolved, and the homeowners at 21 Rogers Road have indicated they will get the proper permit.

Donald Denney came into the meeting at 7:30 pm.

Selectmen asked Holmes about the new truck, and how he was coming with the pricing. He said he was still working on pricing and availability. Selectmen asked him to come back with the final information once he had it, and he said he was planning to do so.

Holmes left the meeting at approximately 7:35 pm.

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Don Denney discussed his winter activities. He indicated he was still interested in being the Superintendent of Cemeteries.

Motion was made by Bolduc and seconded by Gates to appoint Denney as Superintendent of Cemeteries for a one year term through March 2006. The appointment form was signed and Denney will take it to the Town Clerk.

Selectmen discussed with Denney the repair work needed at the rear cemetery wall. Denney thought that digging out and pouring a form would last longer. He indicated he will continue working on getting these projects done.

Richard Butler came into the meeting at 7:45 pm, and Donald Denney left the meeting at that time. Butler had a final proposal for the Fire Department's new utility truck.

Gates moved that the Selectmen accept the proposal dated 05/02/05 from Hillsboro Ford in the amount of \$31,890.07 for the truck and utility body, as outlined in the proposal. Bolduc seconded and the vote was unanimously approved 3-0.

There was discussion about when the new truck would be in (estimated at 6 to 8 weeks) and when the old truck would be sold by sealed bid. There will also be a police cruiser for sale shortly. It will be economical if they can be advertised together, as well as disposed of prior to the insurance renewal date of July 1, 2005.

Butler discussed the storage areas in the second floor of the Safety Complex. There has been discussion about a mezzanine area. There was also discussion about historic artifacts and whether or not they could be stored at the Historical Museum.

Butler left the meeting at 8:08 pm.

OLD BUSINESS

1. Selectmen read the minutes for 28 April 2005. Motion was made by Bolduc and seconded by Gates to approve them as written. The vote was approved 3-0.

2. The taxes and costs have been paid by Anne Sloan for redeeding of parcel 03-168. Selectmen signed a deed to return the property to Anne R Sloan. The back due taxes, interest, and costs were \$626.82.

3. The taxes and costs have been paid by Louis Ferrando of FRAPE Realty Trust for redeeding of parcel 03-167.05. Selectmen signed a deed to return the property to FRAPE Realty Trust with Louis Ferrando, Trustee. The back due taxes, interest, and costs were \$3,741.18.

4. The FAA contract agreement for use of the concession stand has been returned. They have opted for only four months of use and amended the agreement for May, June, September and October. A check for \$200 (half of the fee) was remitted as well.

5. Selectmen discussed Memorial Day, and sent a letter to Lisa Begley regarding being the day's guest speaker.

6. A second grant was received from NH Trails Program in the amount of \$20,000. The bond request has been reduced to a total of \$830,000. This grant will be added to the public hearing scheduled for May 19th.

NEW BUSINESS

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1. Selectmen reviewed the payroll \$15,802.48 and vendor \$306,980.85 manifests. Both were approved and signed.
2. Selectmen signed the Planning Board contract with the Rockingham Planning Commission for the use of their Circuit Rider Planner.
3. On a request from Dick Rand, Selectmen discussed fertilizer at the Complex and Town Hall. The Board indicated that a generic fertilizer and lime can be applied to either location.
4. Selectmen reviewed an Eagle Scout Project proposal from Ian Grotenhuis to make historic signs for four of the Town's cemeteries. Selectmen urged that the signs be made as durable as possible such as to require less maintenance. The proposal was signed by Chairman Cordes.
5. Selectmen discussed a request from Kathie Richard on behalf of the PTA/Ellis School to have a dunking booth at Field Day on June 17th; indicating that the school's liability coverage and PTA will be responsible for it. Selectmen approved this request.
6. Doug Kemp from NH DES will be in Fremont at 10:30 on Wednesday May 11, 2005 for a site visit. Mr Kemp will begin at the Town Hall, if Selectmen are interested in accompanying him to Seacoast Farms.
7. Selectmen began to review the Management discussion & Analysis report that will accompany the 2004 audit report still underway by Paul Mercier.
8. Selectmen reviewed the State of NH's appointment form for Thom Roy as Deputy Health Officer. This has been done locally, and needs to be done on the State's form. Selectmen signed the form, which has also been approved by the Health Officer Trudie Butler.
9. Selectmen received an anonymous complaint letter about junk and vehicles at the Sawyer property at 11 Lyford Drive. This will be forwarded to both the Police Department and the code Enforcement Officer for further investigation.

At 9:40 pm Bolduc moved to enter non-public session pursuant to NH RSA 91-A 3 II (c) to discuss personnel evaluations and the ongoing hiring process.

Carlson discussed with the Board the candidate information from this week.

Carlson left the meeting at 10:15 pm and the board then worked on evaluations.

At 10:40 pm motion was made to return to public session by Gates and seconded by Bolduc. The vote was unanimously approved 3-0. No decisions were made.

NEXT WEEK

The next regular Board meeting will be held on Thursday May 12, 2005 at 6:00 pm.

With no further business, motion was made by Gates and seconded by Bolduc to adjourn the meeting at 10:45 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator

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C: PD FD HW SB BI PB HO RS